



	Transit Visa Checklist	Yes	No
1	Application form and supplementary form to be completely filled and signed by the applicant.		
2	Two Recent (less than six months old) passport-size photographs in colour with good resemblance. (3.5cm / 4.5cm).		
3	The Passport should be valid for at least three months (any other type of travel document should be valid for at least six months), beyond the intended duration of stay in the Schengen territory and with at least one blank page to affix the visa.		
4	A Demand Draft in favour of ' Royal Danish Embassy ', New Delhi for the visa fees (fee subject to change as per the exchange rate).		
5	Overseas travel medical insurance valid for all Schengen-countries .The insurance has to cover the applicant at least for 30,000 Euros or equivalent for all risks e.g. accident, illness, medical emergency evacuation etc. The policy has to clearly specify the period of validity and has to cover the entire duration of the trip including the date of arrival & departure.		
6	Confirmed return air ticket.		
7	A confirmed ticket for the onward destination		
8	A proof of Hotel reservation incase of an overnight stay. (optional)		
9	A valid visa for the country of destination.		
10	Two copies of first and last page of the passport to be submitted		
If joining Vessel / Seamen - in addition to the above 1 to 5 & 10 the following additional documents to be submitted:			
(a)	A covering letter from the Indian recruiting company stating the applicant's name and rank, vessels name and arrival date at the port in Denmark, date of joining vessel, the name and address of the handling agent in Denmark.		
(b)	Confirmed air ticket.		
(c)	Copy of the contract / appointment letter.		
(d)	Confirmation by letter / fax from port agent in Denmark.		
(e)	Photo copy of all the filled out pages of CDC.		

Note: Applicant could be asked for additional documents or may be called for an Interview if desired by
The Embassy of Denmark, New Delhi.
The visa fee, according to Schengen regulations, is non-refundable

VFS Staff: Name Signature