

**PASSPORT DOCUMENT REQUIRED.**

1. TOTAL 8 RECENT PASSPORT SIZE (3.5 \*3.5 cm) WITH WHITE BACKGROUND. PHOTOS SHOULD FIT EXACTLY IN THE BOX AND IN ANY CASE NOT SMALLER THAN THE BOX.
  
2. RATION CARD. ORIGINAL + 2 PHOTO COPIES EACH OF THE 1<sup>ST</sup> AND LAST PAGES. ELECTRICITY/TELEPHONE BILL, BANK A/C. ELECTION CARD, SOCIETY LETTER
  
3. MUNICIPAL BIRTH CERTIFICATE ORIGINAL+ 2 PHOTO COPIES.  
OR  
SCHOOL LEAVING OR COLLEGE LEAVING CERTIFICATE ORIGINAL + 2 PHOTOS  
OR  
AN AFFIDAVIT STATING NATIONALITY AND DATE & PLACE OF BIRTH.
  
4. MARRIAGE CERTIFICATE OR MARRIAGE AFFIDAVIT. ( IF THE APPLICANT IS A MARRIED WOMAN) ORIGINAL+ 2 PHOTO COPIES.
  
5. DEGREE MARK SHEETS WITH CERTIFICATE / H.S.C. OR S. S.C. MARK SHEETS WITH CERTIFICATE ORIGINAL + 2 PHOTO COPIES.
  
6. IF APPLICANT IS WORKING IN GOVT. ORGANISATION THEN HE HAS TO PRODUCE NO OBJECTION CERTIFICATE FROM THE HEAD OF THE DEPARTMENT.

**NOTE** : ONLY THE SUBMISSION OF PASSPORT APPLICATION WILL BE DONE BY US AT THE PASSPORT OFFICE WE ARE NOT RESPONSIBLE TO CLEAR YOUR REPORTS FROM THE LOCAL POLICE STATION AND SB – II BRANCH, IT HAS TO BE CLEARED BY YOU AND IF THERE IS A CALL FROM PASSPORT OFFICE PLEASE KINDLY ATTEND THE SAME PERSONALLY.

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**SIGNATURE OF APPLICANT**